

# REGIME RECYCLING GUIDELINES + IMPLEMENTATION PROCESS

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Regime Neighborhood \_\_\_\_\_ Email \_\_\_\_\_

Project Contact \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_

## GUIDELINES

- The color for both dumpsters must be dark green so as to blend into the surrounding area (SW6188 - Shadegrown Green).
- The International Recycling Symbol may be applied to the recycling dumpster and the Garbage Symbol may be applied to the garbage dumpster. It must be 4" diameter stenciled onto the container in "Kiawah Green" (Pittsburgh Paints - Spruce Green). No other signage is permitted on the dumpsters.
- Additional landscape screening is required if existing plantings are not sufficient. An enclosure may also be required due to specific site considerations.

### STEP 1 - DETERMINE SIZE

"Smaller is Better" -- contact TOKI staff to access data on the recycling program's results at other locations to help determine the right size dumpsters for the job. Smaller containers may require some adjustments to the collection schedule after implementation, but will enhance neighborhood aesthetics and may reduce implementation costs.

- 4 yard     6 yard

### STEP 2 - DETERMINE LOCATION

Select locations for both recycle and trash dumpsters that are functional, unobtrusive, and blend in aesthetically with the Regime property. Dumpsters should not be visible from surrounding neighborhoods or public thoroughfares. Collocation of both dumpsters is strongly preferred. Contact ARB staff if assistance is needed for location selection.

### STEP 3 - ARB SUBMITTAL

- a. Dumpster Exchange Application – Submit the proposed program to the ARB with completed process checklist.
- b. Enclosure Application – In addition to above, please include a scaled Site Plan with Planting Plan and Enclosure Details prepared by a licensed Landscape Architect if applicable. The Fee for Regime Recycling Enclosure review is \$150. The refundable Deposit is \$1000. The Regime project contact and enclosure /landscape contractor must sign an ARB Construction Application Deposit & Agreement form. ARB approval and the construction permit will then be issued. Submittal to the County may also be required.

### STEP 4 - TOKI IMPLEMENTATION

When ready to implement, TOKI staff will acquire the dumpsters for the program and adjust the collection schedule for the Regime, if necessary. The TOKI staff should also make arrangements to have the signage completed before the dumpsters are delivered. The Regime Board and its Property Manager should monitor program results and assess the functionality of the dumpsters being used and the collection intervals. Initially, this may require weekly checks by the Property Manager, who can then communicate any needed program adjustments to TOKI staff.

### STEP 5 - ARB INSPECTION

Once dumpster exchange, enclosure construction (if applicable), and landscape installation (if applicable) are concluded, please contact the ARB for inspection and deposit return (if applicable).

Approved by: ARB \_\_\_\_\_ TOKI \_\_\_\_\_ Regime \_\_\_\_\_