



## Encroachment Permit/Waiver Checklist

Mail to: 130 Gardeners Circle, Suite 123 Johns Island, SC 29455  
CassiquePropertyOwners@kiawah.com

### Encroachment Permit

*New Home Construction, Exterior and Interior Work Requiring Heavy Equipment, Dumpster and/or Temporary Toilet*

**Encroachment Permits for Cassique are issued on behalf of the Cassique Homeowners Association. Please provide the following information to [CassiquePropertyOwners@kiawah.com](mailto:CassiquePropertyOwners@kiawah.com):**

- Completed CHA Encroachment Permit Application
- Copy of Charleston County Business License
- Evidence of Workman's Compensation
- Evidence of General and Automobile liability coverage of at least \$1,000,000.00 per occurrence
- Please name the following as additional insureds:
  - The Cassique Homeowners' Association, Inc.
  - Kiawah Development Partners, LLC
  - Kiawah Resort Associates, LP
- Photos of existing Right-of-Way Easement conditions.
- Stakes and Ropes installed per Construction Parking Graphic.
- Irrigation should be capped in Right-of-Way Easement
  - If needed, contact Matt Stanis (843-367-8094) or Corey Rogers (843-364-6274) to flag heads and valves in the Right-of-Way.

### Encroachment Waiver

*Minor Exterior and Interior Work with No Heavy Equipment, Dumpster, or Temporary Toilet*

**Encroachment Waivers are issued on behalf of the Cassique Homeowners Association. Please provide the following information to [CassiquePropertyOwners@kiawah.com](mailto:CassiquePropertyOwners@kiawah.com):**

- Completed CHA Encroachment Waiver Form \*

\*Please note that by waiving the requirement for a Cassique Encroachment Permit, parking within right of way is not permitted.